



Moonstone Elementary School

Coldwater Public School



290 Moonstone Road E., Oro-Medonte, ON. 705-835-2021
3 John Street, PO Box 369, Coldwater, ON. 705-686-7780

K. Hayden, Principal

K. Kadlec, Vice-Principal

September 19, 2017

Dear Parents and Guardians,

In Ontario, all public schools have School Councils that are made up of parents, community members and school staff. Each school year, a council is elected based on the nominations received for positions on the council. Below, please find our election process for the upcoming School Council elections.

Our Election Process:

1. The **Moonstone Elementary School & Coldwater Public School Council** strives to have 11 members at each meeting: 7 parent representatives, 1 teacher representative, 1 community representative, 1 non-teaching staff member representative, the principal and/or vice principal.
2. The School Council meets at least 4 times during the school year and supports the school in areas such as student achievement, policy and fundraising.
3. The elections shall occur within the first thirty (30) days of the start of each school year.
4. Each parent/guardian seeking election must be nominated or self-nominated in writing by 3:05 p.m. Wednesday, September 27th; must have a child registered at the school; and must declare if he or she is employed by the school board.
5. Each parent/guardian of a student enrolled in the school shall be entitled to one vote for each vacant parent/guardian membership position on the council
6. The school community is notified of election procedures and election date(s), location, and time, at least fourteen (14) days in advance of the election.
7. A profile from all candidates will be made available to the school community.
8. Elections will take place, if necessary, at the school on Monday, October 2nd from 8:45 a.m. to 4:00 p.m. by secret ballot. All results and related information will be kept confidential. If members are acclaimed, the school community will be notified and the balloting will be cancelled. Results of the election will be communicated on Tuesday, October, 3rd. The first school council meeting for 2017-2018 will take place on October 10th at 6:00 p.m.
9. All individuals standing for election shall be notified of the results before the results are released to the school community.
10. Only the names of successful candidates will be made public.
11. The school council will keep the list of candidates and the vote results in the event that a vacancy on the council occurs.
12. The school council shall help the principal ensure that the names of new members are publicized to the school community within thirty (30) days of the election.

If you are interested in putting your name forward or nominating someone for a position on School Council, nomination forms are available from the main office at Coldwater Public School and Moonstone Elementary School.